

# VIKAS GROUP OF INSTITUTIONS

(Sponsored by Mother Theresa Educational Society)

Approved by AICTE, New Delhi, PCI, New Delhi & Affiliated to JNTUK, Kakinada

ISO 9001 : 2015 Certified

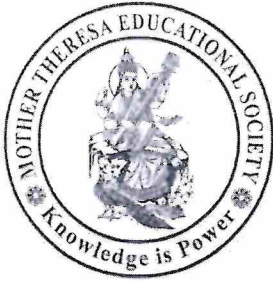
Nunna – 521 212, Vijayawada Rural, A.P. India.

Email: principal.9t@gmail.com

## 6.3.2(1) Policy Document

**(Financial support to attend FDP/Research Works/  
Conferences/Workshops /Seminars /Symposia /  
Publications)**

*ASUNOR*  
PRINCIPAL/DIRECTOR  
VIKAS GROUP OF INSTITUTIONS  
NUNNA - 521 212  
Vijayawada Rural, NTR Dist., A.P.



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## POLICY DOCUMENT

### FINANCIAL SUPPORT TO ATTEND FDPS/RESEARCH WORKS/ CONFERENCES/WORKSHOPS /SEMINARS /SYMPOSIA / PUBLICATIONS

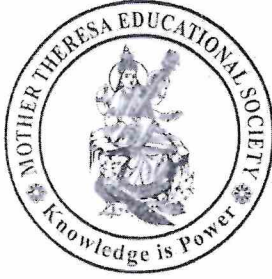
#### INTRODUCTION:

The institution's policy is to support teaching staff financially in their research endeavors within the college. This includes funding for attending Faculty Development Programs (FDPs), conducting research, participating in conferences, workshops, seminars, and symposia, as well as publishing in the educational field at local, national, and international levels. The objective is to enhance the quality of faculty by offering opportunities to enhance their research capabilities and expand their knowledge base. Additionally, the institution encourages faculty to obtain professional memberships relevant to their fields. This initiative aims to elevate faculty standards, foster the development of research skills, and provide a platform for sharing knowledge, expertise, and research findings globally.

#### OBJECTIVE:

1. Foster a culture of research among faculty members and enhance their research capabilities to elevate educational qualifications.
2. Cultivate a secure and supportive environment where teachers can freely exchange knowledge and ideas.
3. Facilitate interactions with renowned scholars and researchers from academic and scientific institutions to deepen teachers' subject expertise.
4. Streamline communication channels to enable professors to engage with global networks and share their insights with the international academic community.

  
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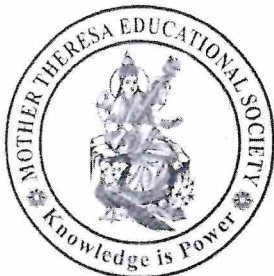
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participation/presentation certificates, or professional membership certificates, to the principal's office within three days of attending the respective event or acquiring the membership.

## APPROVAL PROCEDURE:

- The Chairman of the Vikas Group of Institutions shall be notified regarding faculty members' Ph.D. research endeavors.
- Certificates of attendance for Faculty Development Programs (FDPs), research works, conferences, workshops, seminars, publications, and symposia must be provided to the Academic and Research Coordinator as well as the Accountant.
- Upon authorization from the principal, the college accountant is empowered to disburse funds upon receipt of the requisite documents.
- Faculty members will receive registration fee assistance to participate in various events such as FDPs, research projects, conferences, workshops, seminars, and symposia.

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5. Encourage collaborative research initiatives among faculty members to promote interdisciplinary learning and foster innovation in teaching practices.
6. Provide access to resources, such as research grants, libraries, and online databases, to support faculty in conducting high-quality research and staying updated with the latest advancements in their fields.

## ELIGIBILITY:

- Regular teaching faculty members of the institute are eligible for financial assistance to attend Faculty Development Programs (FDPs), engage in research activities, participate in seminars, workshops, conferences, and symposia related to the field of education at the state, national, and international levels.
- Teaching staff who utilize the physical facilities and financial aid provided by the institute are supported in completing their Ph.D. programs within the designated timeframe.
- Upon obtaining their doctoral degree, faculty members are required to remain affiliated with the same Institution for a minimum period of three years.
- Financial support is extended to faculty members for research projects and publications published in renowned journals such as SCOPUS, Web of Science, and SCI-indexed journals.

## PROCEDURE OF APPLYING FOR THE SCHEME:

- Faculty members desiring financial aid for their Ph.D. pursuits are required to submit a Financial Support Request Letter, which necessitates approval from the principal.
- Teachers seeking financial assistance for attending Faculty Development Programs (FDPs), research works, conferences, workshops, seminars, symposia, or obtaining professional memberships must obtain prior permission from the principal. Subsequently, they should submit relevant documents, including registration receipts,

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