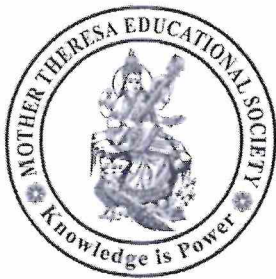


6.5.2(6)  
Academic and  
Administrative Audit

*PSSK*  
PRINCIPAL/DIRECTOR  
VIKAS GROUP OF INSTITUTIONS  
NUNNA - 521 212  
Vijayawada Rural, NTR Dist., A.P



# VIKAS GROUP OF INSTITUTIONS

(Sponsored by Mother Theresa Educational Society)  
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ISO 9001 : 2015 Certified

Nunna – 521 212, Vijayawada Rural, A.P. India.

Email: principal.9t@gmail.com





## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Department: EEE

Date: 04/07/20

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	yes	—	OK
2	Certification Programs	yes	—	OK
3	Number of students undertaking field project / internships	28	A	OK
4	Organization of industrial visits	yes	—	OK
5	Feedback Collection From Stakeholders	yes	—	OK
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	maintained	—	OK
7	Procedure followed in the allotment of subjects to faculty	yes	—	OK
8	Course files maintained by the subject teachers and is updated periodically	yes	—	OK
9	Mentoring system	yes	—	OK
10	Student professional society chapter and association activities	NO	—	TOP 6 n
11	Allotment of additional responsibilities to faculty	yes	—	OK
12	ICT techniques adopted in teaching and learning	yes	—	OK
13	Pass percentage of outgoing students	80	A	OK
14	Dissemination of PEOs POs, PSOs, COs	yes	—	OK
15	Number of faculty participated in conferences and symposia	0	—	TOP 6 n
16	Organization of guest lecture, Workshops, etc	yes	—	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	yes	—	OK

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	yes	—	OK
19	Number of students participating in extension activities	19	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	yes	—	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	yes	—	OK
22	Management merit scholarships	yes	—	OK
23	Skill enhancement initiatives	yes	—	OK
24	Number of placements of outgoing students	10	A	OK
25	Organization of Professional development programs	yes	—	OK
26	Teachers attending professional development programs	07	A	OK
27	Effectiveness of various bodies / cells / committees	yes	—	OK

Auditor – 1, Name :	Auditor – 2, Name :
	
Department HOD :	Principal
	



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 Email: principal.9t@gmail.com

## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Department: PHARMACY

Date: 13/07/22

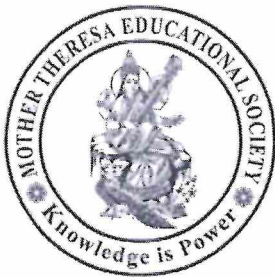
S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes	-	OK
2	Certification Programs	Yes	-	OK
3	Number of students undertaking field project / internships	80	A	OK
4	Organization of industrial visits	Yes	-	OK
5	Feedback Collection From Stakeholders	Yes	-	OK
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	Maintained	-	OK
7	Procedure followed in the allotment of subjects to faculty	Yes	-	OK
8	Course files maintained by the subject teachers and is updated periodically	Yes	-	OK
9	Mentoring system	Yes	-	OK
10	Student professional society chapter and association activities	No	-	No Plan
11	Allotment of additional responsibilities to faculty	Yes	-	OK
12	ICT techniques adopted in teaching and learning	Yes	-	OK
13	Pass percentage of outgoing students	92.50%	A	OK
14	Dissemination of PEOs POs, PSOs, COs	Yes	-	OK
15	Number of faculty participated in conferences and symposia	4	A	OK
16	Organization of guest lecture, Workshops, etc	Yes	-	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	-	OK

1

*[Signature]*  
 PRINCIPAL/DIRECTOR  
 VIKAS GROUP OF INSTITUTIONS  
 NUNNA - 521 212  
 Vijayawada Rural, NTR Dist., A.P

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	-	ok
19	Number of students participating in extension activities	14	A	ok
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	-	ok
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	-	ok
22	Management merit scholarships	Yes	-	ok
23	Skill enhancement initiatives	Yes	-	ok
24	Number of placements of outgoing students	70	A	ok
25	Organization of Professional development programs	No	-	no planing
26	Teachers attending professional development programs	11	A	ok
27	Effectiveness of various bodies / cells / committees	Yes	-	ok

Auditor - 1, Name :	Auditor - 2, Name :
<u>P. V. Prasad P. V. P.</u>	<u>G. S. S. S.</u>
Department HOD :	Principal
<u>L. S. S. S.</u>	<u>P. S. S. S.</u>



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## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Department: Mechanical

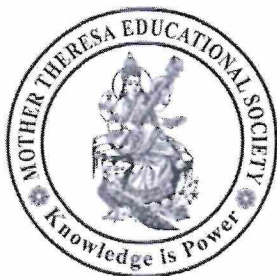
Date: 05/07/23

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	yes	-	OK
2	Certification Programs	yes	-	OK
3	Number of students undertaking field project / internships	31	A	OK
4	Organization of industrial visits	yes	-	OK
5	Feedback Collection From Stakeholders	yes	-	OK
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	maintained	-	OK
7	Procedure followed in the allotment of subjects to faculty	yes	-	OK
8	Course files maintained by the subject teachers and is updated periodically	yes	-	OK
9	Mentoring system	yes	-	OK
10	Student professional society chapter and association activities	No	-	To Plan
11	Allotment of additional responsibilities to faculty	yes	-	OK
12	ICT techniques adopted in teaching and learning	yes	-	OK
13	Pass percentage of outgoing students	55.56	A	OK
14	Dissemination of PEOs POs, PSOs, COs	yes	-	OK
15	Number of faculty participated in conferences and symposia	0	-	To Plan
16	Organization of guest lecture, Workshops, etc	yes	-	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	yes	-	OK

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	-	OK
19	Number of students participating in extension activities	7	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	-	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	-	OK
22	Management merit scholarships	Yes	-	OK
23	Skill enhancement initiatives	Yes	-	OK
24	Number of placements of outgoing students	13	A	OK
25	Organization of Professional development programs	NO	-	To Man
26	Teachers attending professional development programs	6	A	OK
27	Effectiveness of various bodies / cells / committees	Yes	-	OK

Auditor - 1, Name : <i>M. Raghavulu</i>	Auditor - 2, Name : <i>P. V. Prasad (P.V.P)</i>
Department HOD : <i>V. S. S. S.</i>	Principal <i>P. S. S. S.</i>

*P. S. S. S.*  
 PRINCIPAL/DIRECTOR  
 VIKAS GROUP OF INSTITUTIONS  
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## ACADEMIC & ADMINISTRATIVE AUDIT REPORT



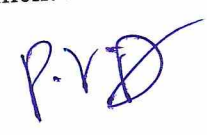

Department: CUPE

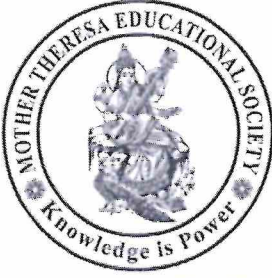
Date: 03/09/23

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes	-	OK
2	Certification Programs	Yes	-	OK
3	Number of students undertaking field project / internships	28	A	OK
4	Organization of industrial visits	Yes	-	OK
5	Feedback Collection From Stakeholders	Yes	-	OK
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	Maintained	-	OK
7	Procedure followed in the allotment of subjects to faculty	Yes	-	OK
8	Course files maintained by the subject teachers and is updated periodically	Yes	-	OK
9	Mentoring system	Yes	-	OK
10	Student professional society chapter and association activities	No	-	To Plan
11	Allotment of additional responsibilities to faculty	Yes	-	OK
12	ICT techniques adopted in teaching and learning	Yes	-	OK
13	Pass percentage of outgoing students	82.35	A	OK
14	Dissemination of PEOs POs, PSOs, COs	Yes	-	OK
15	Number of faculty participated in conferences and symposia	0	-	To Plan
16	Organization of guest lecture, Workshops, etc	Yes	-	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	-	OK



18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	—	OK
19	Number of students participating in extension activities	11	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	—	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	—	OK
22	Management merit scholarships	Yes	—	OK
23	Skill enhancement initiatives	Yes	—	OK
24	Number of placements of outgoing students	14	A	OK
25	Organization of Professional development programs	No	—	TOP 6m
26	Teachers attending professional development programs	6	A	OK
27	Effectiveness of various bodies / cells / committees	Yes.	—	OK

Auditor - 1, Name : P. Vijaya Deepthi 	Auditor - 2, Name : 
Department HOD : 	Principal 



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## ACADEMIC & ADMINISTRATIVE AUDIT REPORT


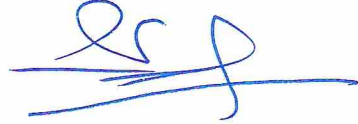
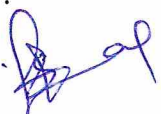

Department: ECE

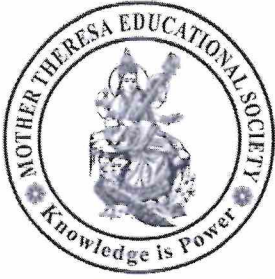
Date: 07/07/23

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes	—	OK
2	Certification Programs	Yes	—	OK
3	Number of students undertaking field project / internships	93	A	OK
4	Organization of industrial visits	Yes	—	
5	Feedback Collection From Stakeholders	Yes	—	
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	maintained	<del>OK</del>	OK
7	Procedure followed in the allotment of subjects to faculty	Yes	—	OK
8	Course files maintained by the subject teachers and is updated periodically	Yes	—	OK
9	Mentoring system	Yes	—	OK
10	Student professional society chapter and association activities	No	—	to plan
11	Allotment of additional responsibilities to faculty	Yes	—	OK
12	ICT techniques adopted in teaching and learning	Yes	—	OK
13	Pass percentage of outgoing students	98.25	A	OK
14	Dissemination of PEOs POs, PSOs, COs	Yes	—	OK
15	Number of faculty participated in conferences and symposia	02	A	OK
16	Organization of guest lecture, Workshops, etc	Yes	—	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	—	OK

*ASS2023*  
 PRINCIPAL/DIRECTOR  
 VIKAS GROUP OF INSTITUTIONS  
 NUNNA - 521 212  
 Vijayawada Rural, NTR Dist., A.P.

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	—	OK
19	Number of students participating in extension activities	29	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	—	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	—	OK
22	Management merit scholarships	Yes	—	OK
23	Skill enhancement initiatives	Yes	—	OK
24	Number of placements of outgoing students	41	A	OK
25	Organization of Professional development programs	No	—	OK
26	Teachers attending professional development programs	08	A	OK
27	Effectiveness of various bodies / cells / committees	Yes	—	OK

Auditor – 1, Name :	Auditor – 2, Name :
	
Department HOD :	Principal
	



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## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Department: CSE


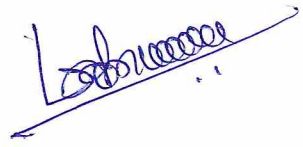
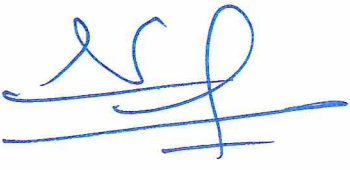

Date: 06/07/22

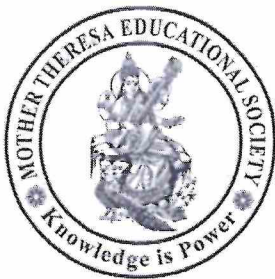
S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes	—	o/c
2	Certification Programs	Yes	—	o/c
3	Number of students undertaking field project / internships	187	A	o/c
4	Organization of industrial visits	Yes	—	o/c
5	Feedback Collection From Stakeholders	Yes	—	o/c
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	Maintained	—	o/c
7	Procedure followed in the allotment of subjects to faculty	Yes	—	o/c
8	Course files maintained by the subject teachers and is updated periodically	Yes	—	o/c
9	Mentoring system	Yes	—	o/c
10	Student professional society chapter and association activities	NO	—	to plan
11	Allotment of additional responsibilities to faculty	Yes	—	o/c
12	ICT techniques adopted in teaching and learning	Yes	—	o/c
13	Pass percentage of outgoing students	77.32	A	o/c
14	Dissemination of PEOs POs, PSOs, COs	Yes	—	o/c
15	Number of faculty participated in conferences and symposia	Zero	—	to plan
16	Organization of guest lecture, Workshops, etc	Yes	—	o/c
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	—	o/c

*Principal*

PRINCIPAL/DIRECTOR  
 VIKAS GROUP OF INSTITUTIONS  
 NUNNA - 521 212  
 Vijayawada Rural, A.P. India

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	—	OK
19	Number of students participating in extension activities	113	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	—	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	—	OK
22	Management merit scholarships	Yes	—	OK
23	Skill enhancement initiatives	Yes	—	OK
24	Number of placements of outgoing students	77	A	OK
25	Organization of Professional development programs	Yes	—	OK
26	Teachers attending professional development programs	12	A	OK
27	Effectiveness of various bodies / cells / committees	Yes	—	OK

Auditor – 1, Name : 	Auditor – 2, Name : 
Department HOD : 	Principal 



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## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

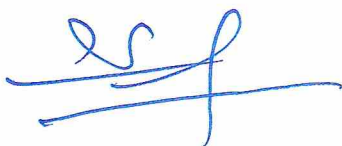



Department: MBA

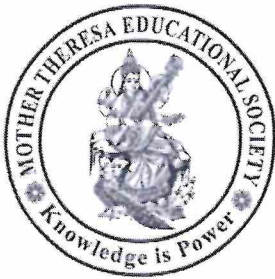
Date: 12/07/23

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes	—	OK
2	Certification Programs	Yes	—	OK
3	Number of students undertaking field project / internships	22	A	OK
4	Organization of industrial visits	Yes	—	OK
5	Feedback Collection From Stakeholders	Yes	—	OK
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	maintained	—	OK
7	Procedure followed in the allotment of subjects to faculty	Yes	—	OK
8	Course files maintained by the subject teachers and is updated periodically	Yes	—	OK
9	Mentoring system	Yes	—	OK
10	Student professional society chapter and association activities	NO	—	To Plan
11	Allotment of additional responsibilities to faculty	Yes	—	OK
12	ICT techniques adopted in teaching and learning	Yes	—	OK
13	Pass percentage of outgoing students	60	A	OK
14	Dissemination of PEOs POs, PSOs, COs	Yes	—	OK
15	Number of faculty participated in conferences and symposia	0	—	To Plan
16	Organization of guest lecture, Workshops, etc	Yes	—	OK
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	—	OK

*Principal*  
PRINCIPAL/DIRECTOR  
VIKAS GROUP OF INSTITUTIONS  
NUNNA - 521 212  
Vijayawada Rural, A.P.

18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	-	OK
19	Number of students participating in extension activities	34	A	OK
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	-	OK
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	-	OK
22	Management merit scholarships	Yes	-	OK
23	Skill enhancement initiatives	Yes	-	OK
24	Number of placements of outgoing students	14	A	OK
25	Organization of Professional development programs	NO	-	To Plan
26	Teachers attending professional development programs	4	A	OK
27	Effectiveness of various bodies / cells / committees	Yes	-	OK

Auditor – 1, Name : 	Auditor – 2, Name : R. Vijaya deepti 
Department HOD : 	Principal 



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Email: principal.9t@gmail.com

## ACADEMIC & ADMINISTRATIVE AUDIT REPORT

Department: AGE

Date: 10/07/23

S. No	Particulars	HOD's Input	Grade	Auditor Remarks
1	Implementation of Academic Calendar	Yes.	-	ok
2	Certification Programs	Yes	-	ok
3	Number of students undertaking field project / internships	114	A	ok
4	Organization of industrial visits	Yes	-	ok
5	Feedback Collection From Stakeholders	Yes	-	ok
6	Maintenance of Faculty Student ratio and Cadre ratio in the department	maintained	-	ok
7	Procedure followed in the allotment of subjects to faculty	Yes	-	ok
8	Course files maintained by the subject teachers and is updated periodically	Yes	-	ok
9	Mentoring system	Yes	-	ok
10	Student professional society chapter and association activities	No	-	To plan
11	Allotment of additional responsibilities to faculty	Yes	-	ok
12	ICT techniques adopted in teaching and learning	Yes	-	ok
13	Pass percentage of outgoing students	85	A	ok
14	Dissemination of PEOs POs, PSOs, COs	Yes	-	ok
15	Number of faculty participated in conferences and symposia	0	C	To plan
16	Organization of guest lecture, Workshops, etc	Yes	-	ok
17	Extension activities in the neighborhood community in terms of impact and sensitizing to students to social issues and holistic development	Yes	-	ok

*Principal's Signature*  
PRINCIPAL/DIRECTOR  
VIKAS GROUP OF INSTITUTIONS  
NUNNA - 521 212  
Vijayawada Rural, A.P. India



18	Adequate facilities for teaching- learning, viz., classrooms, laboratories, computing, equipment etc.	Yes	-	ok
19	Number of students participating in extension activities	26	A	ok
20	Established systems and procedures for maintaining and utilizing physical, academic and support facilities library, sports complex, laboratory, classrooms etc.	Yes	-	ok
21	Linkages with institutions/Industries for internship on the job training, project work, sharing of research of facilities, etc.	Yes	-	ok
22	Management merit scholarships	Yes	-	ok
23	Skill enhancement initiatives	Yes	-	ok
24	Number of placements of outgoing students	23	A	ok
25	Organization of Professional development programs	NO	-	To Plann
26	Teachers attending professional development programs	6	A	ok
27	Effectiveness of various bodies / cells / committees	Yes.	-	ok

Auditor - 1, Name : <u>G. Vasudev</u>	Auditor - 2, Name : <u>M. Rajhans</u>
Department HOD : <u>Prasanna</u>	Principal <u>Prasanna</u>