



# VIKAS GROUP OF INSTITUTIONS

(An Autonomous Institution)

(Sponsored by Mother Theresa Educational Society)

Approved by AICTE, New Delhi & PCI, New Delhi & Affiliated to JNTUK, Kakinada

ISO 9001 : 2015 Certified : : NAAC Accredited with "B++"

Nunna – 521 212, Vijayawada Rural, A.P. India.

Email: principal.9t@gmail.com Website: <https://www.vikasgroup.ac.in>

Dt; 10-04-2025

## CIRCULAR

All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting is scheduled to be held on 19.04.2025 at 2:00 PM in the Principal's Chamber to discuss the following agenda points:

- To Review progress of previous resolutions.
- Preparedness for - Academic audit report of Departments
- To conduct exit-survey & feedback from final year students
- Planning to apply for AICTE-RPS & MODROBS schemes
- Faculty participation in out-side FDPs, QIP programs
- Any other

All the members are requested to attend the meeting without fail.

*Ch. Krishna Reddy*

Coordinator, IQAC

Copy to

All IQAC members,

The Principal



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Date: 20.04.2025

## Minutes of IQAC meeting

The Internal Quality Assurance Cell (IQAC) meeting was held on 19.04.2024 at 02:00 PM in the Principal's Chamber. The following members were present during the meeting:

| S. No | Name of the Member          | Signature              |
|-------|-----------------------------|------------------------|
| 1.    | Sri. N. Satyanarayana Reddy | N. Satyanarayana Reddy |
| 2.    | Dr.P.S.Srinivas             | PSS Srinivas           |
| 3.    | Dr. Ch. Kishore Reddy       | Ch. Kishore Reddy      |
| 4.    | Dr PVL Phani                | PVL Phani              |
| 5.    | Sri. T. Kishore Reddy       | T. Kishore Reddy       |
| 6.    | Sri. G. Sekhar Reddy        | G. Sekhar Reddy        |
| 7.    | Sri. G. VaddiKasulu         | G. VaddiKasulu         |
| 8.    | Sri. K. Gurumurthy          | K. Gurumurthy          |
| 9.    | Smt. N. Manasa              | N. Manasa              |
| 10.   | Sri. T. Adinarayana         | T. Adinarayana         |
| 11.   | Sri R. HariBabu             | R. HariBabu            |
| 12.   | Sri Gopla Krishna           | Gopla Krishna          |
| 13.   | Smt. P. VijayaDeepthi       | P. VijayaDeepthi       |
| 14.   | Smt. J Supriya              | J. Supriya             |

Resolutions of the IQAC Meeting held on 19.04.2025 at 02:00 PM in the Principal's Chamber



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## Resolutions:

### To Review Progress of Previous Resolutions

- The action taken on previous resolutions was reviewed.
- Notable progress was observed in:
  - Faculty development initiatives, including increased FDPs and workshops.
  - Enhanced student participation in internships and project-based learning.
  - Follow-up actions on alumni interaction, MoUs, and industrial visits.
- Departments were reminded to continue monitoring action plan implementation and submit quarterly progress reports to IQAC.

### Preparedness for Academic Audit Report of Departments

- Departments were instructed to **update all required documentation and evidence files** in preparation for the upcoming academic audit.
- IQAC will circulate the **standard audit checklist** and schedule department-wise audits in coordination with the Academic Council.
- Heads were advised to ensure readiness in areas such as curriculum delivery, CO-PO mapping, assessment records, faculty credentials, research contributions, and student achievements.

### To Conduct Exit Survey & Feedback from Final Year Students

- It was resolved to conduct a structured **Exit Survey and Feedback** from final-year students to gather insights on teaching-learning processes, institutional support, infrastructure, placements, and overall experience.
- The survey will be conducted online, and departments were requested to ensure a high response rate.
- Analysis of the feedback will be compiled and reviewed by IQAC for continuous improvement measures.

### Planning to Apply for AICTE-RPS & MODROBS Schemes

- All departments were encouraged to **identify eligible projects** and apply for AICTE **Research Promotion Scheme (RPS)** and **MODROBS (Modernization and Removal of Obsolescence)** grants.
- Departments were advised to prepare proposals focusing on innovation, societal impact, and industry relevance.
- The **Research Cell** and IQAC will support departments in proposal review and submission process.



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## Faculty Participation in Outside FDPs and QIP Programs

- It was observed that faculty participation in **external FDPs, QIP programs, and certifications** needs to improve in certain departments.
- All heads were requested to:
  - Motivate faculty to register for recognized programs (AICTE, NITTR, IITs, NITs, etc.).
  - Monitor participation and maintain records.

## Any Other Item

- It was suggested that departments start early planning for:
  - **NIRF and NAAC documentation.**
  - **Interdisciplinary project proposals** involving students and faculty.
  - Conduct of **Department-level alumni talks and technical sessions** every semester.
- Departments were also reminded to **review and update their departmental** with latest achievements, publications, and event details for **websites updation.**

*Dr. Ch. Kishore Reddy*

(DrCh Kishore Reddy)

Coordinator, IQAC