



VIKAS GROUP OF INSTITUTIONS

(An Autonomous Institution)

(Sponsored by Mother Theresa Educational Society)

Approved by AICTE, New Delhi & PCI, New Delhi & Affiliated to JNTUK, Kakinada

ISO 9001 : 2015 Certified : : NAAC Accredited with "B++"

Nunna – 521 212, Vijayawada Rural, A.P. India.

Email: principal.9t@gmail.com Website: <https://www.vikasgroup.ac.in>

Dt; 10-06-2025

CIRCULAR

All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting is scheduled to be held on 13.06.2025 at 2:30 PM in the Principal's Chamber to discuss the following agenda points:

- To Review progress of previous meeting resolutions.
- To discuss ATAL-FDP (offline) – short listed
- To conduct student-club activities for comprehensive development
- Department-wise plan for R&D activities
- Encourage students towards start-ups
- Any other item with the permission of the Chair.

All the members are requested to attend the meeting without fail.

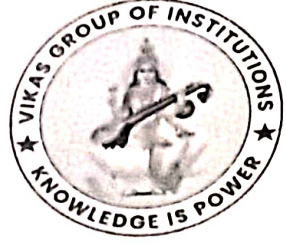
Ch. Krishna Reddy

Coordinator, IQAC

Copy to

All IQAC members,

The Principal



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Date: 14.06.2025

Minutes of IQAC meeting

The Internal Quality Assurance Cell (IQAC) meeting was held on 13.06.2024 at 02:30 PM in the Principal's Chamber. The following members were present during the meeting:

S. No	Name of the Member	Signature
1.	Sri. N. Satyanarayana Reddy	N. Satyanarayana Reddy
2.	Dr.P.S.Srinivas	P.S.Srinivas
3.	Dr. Ch. Kishore Reddy	Ch. Kishore Reddy
4.	Dr PVL Phani	PVL Phani
5.	Sri. T. Kishore Reddy	T. Kishore Reddy
6.	Sri. G. Sekhar Reddy	G. Sekhar Reddy
7.	Sri. G. VaddiKasulu	G. VaddiKasulu
8.	Sri. K. Gurumurthy	K. Gurumurthy
9.	Smt. N. Manasa	N. Manasa
10.	Sri. T. Adinarayana	T. Adinarayana
11.	Sri R. HariBabu	R. HariBabu
12.	Sri N. Gopale Krishna	N. Gopale Krishna
13.	Smt. P. VijayaDeepthi	P. VijayaDeepthi
14.	Smt. J Supriya	J. Supriya

Resolutions of the IQAC Meeting held on 13.06.2025 at 02:30 PM in the Principal's Chamber

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Resolutions:

To Review Progress of Previous Meeting Resolutions

The Chairperson welcomed all members and initiated the meeting by reviewing the action taken on the previous resolutions. It was noted that:

- Several departments had submitted action plans based on the academic audit observations.
- Improvements were reported in faculty participation in FDPs and student engagement in internships.

All departments were requested to complete pending action points and update the IQAC with the latest implementation status in the next meeting.

To Discuss ATAL-FDP (Offline) - Shortlisted Programs

The IQAC Coordinator has announced the shortlisted AICTE-ATAL FDPs (offline mode) for the Mechanical Engineering Department which will be held from 13 Oct 2025 to 18 Oct 2025 in the campus. Other department, ECE also submitted proposals.

Resolution:

- Departments whose proposals are selected must coordinate with IQAC and prepare session plans, expert invitations, and documentation as per AICTE norms.
- IQAC will assist in compliance, reporting, and resource allocation.

To Conduct Student-Club Activities for Comprehensive Development

The importance of **student clubs** in promoting holistic education was emphasized. Suggestions included activities like coding clubs, eco clubs, cultural forums, innovation cells, and language clubs.

Resolution:

- All departments were instructed to activate at least **one student club per semester** focusing on co-curricular and skill-development activities.
- Reports of the activities conducted must be submitted to IQAC with documentation and photos for quality records.

Department-wise Plan for R&D Activities

The Chairperson stressed the need for structured R&D planning and funding initiatives.



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Resolution:

- Each department should prepare an **annual R&D action plan**, focusing on:
 - Research paper submissions (SCI/Scopus/WoS).
 - Proposal writing for funding schemes (AICTE-RPS, DST, SERB, etc.).
 - Faculty and student involvement in innovation and product development.
- Coordinators at department level will be responsible for follow-up and progress reporting.

Encourage Students Towards Start-ups

The idea of developing an entrepreneurial ecosystem within the institution was discussed.

Resolution:

- Departments were advised to identify potential student ideas and connect them to the **Institution Innovation Council (IIC) and Startup Cell**.
- Regular workshops on **entrepreneurship, innovation, and IP awareness** should be organized.
- Faculties were encouraged to mentor and guide students in registering for pre-incubation and incubation support.

Any Other Item with the Permission of the Chair

- The Chairperson proposed organizing an **Institutional Innovation Exhibition** during the upcoming Tech Fest to showcase student innovations and prototypes.
- IQAC also discussed initiating a quarterly **faculty research bulletin** to highlight research and achievements across departments.


(DrCh Kishore Reddy)

Coordinator, IQAC